

1. [Save](#) this interactive pdf form with to a device into which you can type & save documents.
2. Contact your bank personally. Set up the standing order for the amount you are due to pay.
3. Type your details into the form, *save again* with *your name* in the title. Save each change.
4. **You must include full details as described in the Pending order email when you return this form.**

**Note:** This is not a direct debit. You must personally set this standing order running with your bank.

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## STANDING ORDER DETAILS

**Lingfield Correspondence**    The Lingfield Instructor Group : [lingfieldcourses@horse-care.co.uk](mailto:lingfieldcourses@horse-care.co.uk) : 01398 371177

To enable us to activate your enrolment confirm you have read 4 above.

I confirm that I have set up a standing order with my bank to pay the balance, and will confirm list of dates by email

**Student Name**

**Name of person paying for your course**

**Bank street address in full, Include Building Number, Street, Town, County & Post Code.**

**Title of your/their bank account**

**Bank sort code**

Account No.

**You/person paying, must have already set up the standing order with the bank for payment to:**

**Payee/beneficiary bank**    Lloyds                      **Sort Code:** 309292                      **Our bank account number:** 28074768

**Payment amount - per calendar month**                      £

**How many months?**

Calendar months:

If one online payment was made, deduct 1 from total months still to pay

**Note:** 12 months plans are by pre agreement Specialist courses payable over 2-3 months only.

**Date of first payment**                      Day                      Month                      Year

**Date of last payment**                      Day                      Month                      Year

**Reference:** Give your bank the student's name as a reference. This will show on our statement enabling us to link the payment

I have / the student has Read & accept/s the Terms & Conditions on the [www.horse-care.co.uk](http://www.horse-care.co.uk) website

Tick to agree T & C

### YOUR DETAILS

**Name & Address**

**ID or name of course/programme**

### On completion:

Remember to rename this document with your own name.

Then **follow instructions in email received on initial payment.**